

**COUNTY OF VERMILION RIVER - CITY OF LLOYDMINSTER
INTERMUNICIPAL LIAISON COMMITTEE (ILC)
Steering Committee Minutes
Wednesday, March 5, 2008 at 9:30 A.M.
County of Vermilion River Council Chambers**

PRESENT

County of Vermilion River

Don Whittaker, Reeve:
Daryl Watt, Councilor
Glenda Thomas, County Administrator
Ken Rogers, Planning & Development Officer
Erin James, Land Technician
Susan Gingell, Recording Secretary

City of Lloydminster

Herb Flieger, Alderman – Chairman
Alan Cayford, Alderman
Kevin Ng, Urban Planner

Richard Power, City of Lloydminster – Chief Development Officer
Greg Hofmann, G.T. Hofmann & Associates – by phone
Clayton Gessner

Absent

Miles Latimer, Councilor
Ken Baker - Mayor
Roger Brekko, City Manager

H. Flieger welcomed everyone and called the Intermunicipal Liaison Committee meeting to order at 9:30 am.

REVIEW OF AGENDA

H. Flieger reviewed and called for any additions to the agenda.

ADDITIONS TO THE AGENDA

Policy 008 – Acquisition of Land for Future Road Widening Purposes within the Lloydminster Intermunicipal Development Plan Area.

APPROVAL OF AGENDA

Moved by D. Whittaker that the agenda for March 05, 2008 be approved.

CARRIED

APPROVAL OF MINUTES

Moved by A. Cayford, that the minutes of February 13, 2008 be approved with the words “Sustainable Resource Committee” be inserted before SRC on page 4.

CARRIED

K. Rogers left the meeting at 9:28 am.
K. Rogers rejoined the meeting at 9:31 am.

APPOINTMENTS - Clayton Gessner - 9:30 AM

Mr. Gessner gave a brief presentation on his subdivision request submitted to the County of Vermilion River in 2007. Mr. Gessner indicated that the road acquisition requirement would be detrimental for the remainder of the parcel with the road requiring the quonset to be removed and removing the trees from the yard site.

K. Rogers left the meeting at 9:34 am.
K. Rogers rejoined the meeting at 9:40 am.

K. Rogers gave a brief description of the conceptual road plan for the affected area. A question and answer session followed. The County will contact Municipal Planning Services to request an extension on the subdivision application. H. Flieger thanked Mr. Gessner for his presentation.

Mr. Gessner left the meeting at 9:52 am.

The ILC Committee discussed if the road right of way along the south border of the subdivision could be taken by a road dedication or a caveat. The Steering Committee indicated that the south road right of way could be done by caveat with the west road right of way being dedicated road. The matter is referred to the Technical Committee for further discussion and recommendations.

K. Eng left the meeting at 10:18 am.
K. Eng rejoined the meeting at 10:19 am.

Moved by D Watt that refer back to Technical committee and that the Steering committee would support south road right of way could be done by caveat.

BUSINESS ARISING FROM MINUTES

Dornstauder receipt of information verified

K Rogers indicated that the information had been received by Mr. Dornstauder.

Flowchart

The amended flowchart was presented and discussed. The flow charts were accepted.

North ASP & South ASP - G Hofmann - confirm first contact

K Rogers gave a report on the status of the mail out contacts
G Hofmann was contacted by phone and gave a report on two responses he had received. G Thomas indicated that a copy of the South Area Structure Plan had been requested by Mr. Musgrave.

Moved by D Whittaker that an agent or representative for a landowner require written authorization to speak on behalf on the landowner in regards to a planning document.

CARRIED

Scheduling for Public Hearings to be discussed and verified at the next ILC Steering Committee meeting.

Intermunicipal Development Plan Preface

Intermunicipal Development Plan Preface is included as an attachment in the agenda package.

Neufeld Lot 2 block 2 Plan 0321016 NE-33-49-1-4

K Rogers gave a report on the landowners concern regarding a conceptual road plan that would sever the land.

Moved by A Cayford that the ILC Committee recommend to the County of Vermilion River and the City of Lloydminster Councils that the minimum size requirement for the B2 Land Use District be relaxed to allow a road dedication on Lot 2 Block 2 Plan 0321016 NE-33-49-1-4.

NEW BUSINESS

Policy 008 – Acquisition of Land for Future Road Widening Purposes within the Lloydminster Intermunicipal Development Plan Area.

ANY OTHER MATTERS

G Thomas indicated that the grant funding for the Stormwater Master Plan would be before the County of Vermilion River Council March 11, 2008.

D Whittaker indicated that the County of Vermilion River would be looking at rebuilding TWSP # 494 (12 Street) adjacent to Lloydminster.

UPCOMING MEETINGS

- March 20, 2008 – Technical Committee – City
- April 3, 2008 – Steering Committee – City
- April 18, 2008 – Technical Committee - City
- May 1, 2008 – Steering Committee – County
- May 23, 2008 – Technical Committee – City
- June 12, 2008 – Steering Committee – City

ADJOURNMENT

A Cayford moved to adjourn the Intermunicipal Liaison Committee Meeting at 11:26 p.m.